

City of Willoughby Hills

Interoffice Memo

Date: June 24, 2014

To: Mayor Robert Weger and Members of City Council

From: Frank Brichacek, Director of Finance *FJB*

Subject: 2014 Operating Budget Revision -
Street Construction, Maintenance & Repair Fund 250 –Rogers Rd.
Collapsed Culvert Headwall Repair Project

This memorandum is a request an increase in the appropriation of the Street Construction, Maintenance & Repair Fund 250 of \$5,900, from \$1,053,000 to \$1,058,900, to provide for the cost of repairing a collapsed culvert headwall and resulting erosion damage near 38160 Rogers Road. Street Superintendent Catania reports that the erosion damage resulting from the culvert collapse is getting dangerously close to the edge of the road. Since the condition was aggravated by the recent storm, Mr. Tim Miller, Director of the Lake County Stormwater Management Department has approved this project for funding. Street Superintendent has schedule this repair work to begin on Thursday, June 26th.

In addition to the requested appropriation change, I will be requesting that the Lake County Budget Commission increase by \$5,900 the estimated resources of the Street Construction, Maintenance & Repair Special Revenue Fund No. 250 to reflect the grant awarded to the City by the LCSMD to finance this project.

If you have any questions regarding this appropriation change, do not hesitate to contact me. If you have any questions regarding the project itself, please contact Street Superintendent Nate Catania, City Engineer Pietro DiFranco or Mayor Robert Weger.

Attachment

C: Debbie Doles, Assistant Finance Director

Frank Brichacek

From: Miller, Tim [Tim.Miller@lakecountyohio.gov]
Sent: Tuesday, June 24, 2014 1:42 PM
To: Nate Catania
Cc: 'Frank Brichacek'; 'Robert Weger'; gloriamajeski@willoughbyhills-oh.gov; Finance@willoughbyhills-oh.gov; Falcone, Jo Marie
Subject: RE: Rogers road collapsed culvert across from 38160

Hi Nate,

Since this is an emergency due to the storm the other day, please feel free to begin the project and submit an invoice to this office upon completion. If the repair is going to be significantly more than the estimate, let me know as soon as possible.

Thanks,
Tim

Timothy A. Miller, MPA, CMSAS
Director, Lake County Stormwater Management Dept.

From: Nate Catania [mailto:natecatania@willoughbyhills-oh.gov]
Sent: Tuesday, June 24, 2014 11:49 AM
To: Miller, Tim
Cc: 'Frank Brichacek'; 'Robert Weger'; gloriamajeski@willoughbyhills-oh.gov; Finance@willoughbyhills-oh.gov
Subject: Rogers road collapsed culvert across from 38160

Hello Tim,

I have a headwall on Rogers rd. that has collapsed and the erosion is getting dangerously close to the Edge of the road. I would like to request funding and immediate authorization to proceed with the repair. My estimate is \$5,840 for Labor and Materials. I have already contacted the utilities to be marked and may be able to start as soon as Thursday. Please let me know. Thank you.

Nate Catania
City of Willoughby Hills